

Proposed Changes to Annual Utilization Report of Home Health Agencies/Hospices – 2002

March 28, 2003

Background

OSHPD is currently developing its Automated Licensing Information and Report Tracking System (ALIRTS) to allow web-based annual utilization reporting by hospitals, long-term care facilities, primary care and specialty care clinics, home health agencies, and hospices. Primary Care Clinics began using ALIRTS to submit their Annual Utilization Reports in September 2002. Home Health Agencies/Hospices are scheduled to submit their 2002 Annual Utilization Reports using ALIRTS in summer 2003.

The development of ALIRTS prompted OSHPD to review the existing Annual Utilization Report for Home Health Agencies/Hospices to make sure the data elements collected are still useful and needed. Below are the minimum system requirements to use ALIRTS and a summary of the changes to the exiting report form:

Minimum Computer System Requirements:

To use ALIRTS, you must have a PC system that meets the following minimum requirements:

- Processor – PC Pentium 133 MHz CPU
- Memory – 64 MB of RAM
- Modem – 28.8 kps
- Operating System – Windows 95 or higher
- Software – Internet Explorer (IE) 5.0 or higher. Netscape is not compatible with ALIRTS
- For report preparation
- Browser Security – 128-Bit Encryption
- Minimum Screen Resolution – 800 x 600 – 1024 X 768 or higher recommended
- E-mail – Required for reporters

Note: A higher end PC with a faster Internet connection will result in faster response time.

New and/or Revised Data Items

Section 1 – General Information (formerly Page 1)

- OSHPD will complete information related to the clinic's name, OSHPD Facility number, address and phone number; and contact information related to the report preparer.

- Added administrator and report preparer e-mail addresses, which will be used for OSHPD correspondence and will not be made available to the public.
- Added parent corporation name and address. These data will allow OSHPD to aggregate data by health systems and common ownership.
- The Certification will be sent electronically when the report is submitted.

Section 2 - Home Health Agencies (formerly Page 2)

- Added Licensee Type of Control. Licensee will select a category that best describes the licensee type of control of the agency.
- Moved Medicare/Medi-Cal Certification from Page 1.
- Moved Agency Accreditation Status from Page 1.

Section 3 – Home Health Agency Patients & Visits (formerly Page 3)

- No significant changes. Rearranged Tables.

Section 4 – Health Care Utilization (formerly Pages 4-6)

- No significant changes. Updated ICD-9-CM codes.

Section 5 - Hospice Description (formerly Pages 1 & 7)

- Added Licensee Type of Control. Licensee will select a category that best describes the licensee type of control of the hospice.
- Added Medicare/Medi-Cal Certification.
- Added Agency Accreditation Status.
- Added Agency Type as Reported on Medicare Cost Report.
- Added Location of Service Delivery.

Section 6 – Hospice Services (formerly Page 8)

- Reformatted and expanded the Bereavement Services and Volunteer Services.
- Added Table for Additional and Specialized Services.
- Added Visits by Type of Staff.

Section 7 – Hospice Patient Information (formerly Pages 9 & 10)

- Regrouped the Age Category for the Table on Unduplicated Hospice Patients by Gender and Age Category.

- Regrouped the Length of Stay (Days) for the Table on Hospice Patients Discharged by Length of Stay.
- Added Table on Hospice Patient Admissions by County and Discharges by Disposition.

Section 8 – Hospice Utilization (formerly Page 13)

- Streamlined the Table Discharged Hospice Patient's Visits and Patient Days by Diagnosis, using Principal Diagnosis with ICD-9 CM Codes.

Section 9 – Hospice Care and Source of Payment (expanded formerly Pages 11 & 12)

- Added Medi-Cal Managed Care, Managed Care, and Charity as Source of Payment.
- Incorporated Hospice Level of Care Category with Source of Payment.
- Added Table on Location of Care Provided to Hospice Patients.

Section 10 – Hospice Income and Expenses Statement (New)

- Detail of Operating Expenses data are to be extracted from the Medicare Cost Report Worksheet A.

The initial proposal to add Section 11, Hospice Facilities or Units, is being eliminated at this time.